

## Keeping Parents Informed

A strong partnership between home and school is of real benefit to children. We hope that children will share any good news with parents/guardians at the end of the day. Teachers may also do this if you collect your child from school.

We share good news and achievements as well as concerns of any incidents.

If required, we contact parents/guardians by 'phone or letter to discuss their child's behaviour or work. Letters will have a reply slip to allow you to confirm receipt.

## Keeping the school informed

We want to know at an early stage of any concerns you or your child may have. We want to put things right as soon as possible. We undertake to investigate any issue as soon as we can and report back to you.

The school has no authority to act on incidences of bullying and anti-social behaviour occurring outside of school times, an example being cyber bullying. However, the school may be able to offer information and / or guidance on conflict resolution.

Parents/guardians are encouraged to contact the school to discuss any concerns or queries they may have at the earliest practical opportunity. We are committed to an '**Open Door**' policy. We also enjoy hearing about children's achievements out of school and any news they may have.

## Seeking Your Support

We believe that parents/guardians will want to support the school's Behaviour Code.

We would value any comments you may have and welcome your involvement with your child's education. Please discuss our Behaviour Code with your child. Members of staff will be happy to discuss any aspect of the Behaviour Code with you.

**Thank you for your support** 😊

## Sutton-on-Sea Community Primary School

### Our Behaviour Code

We believe that every child can choose to behave well.

We have high expectations of children's behaviour and we have a clear framework in place to ensure that our standards remain high. It is important that our Behaviour Code is clear and well known by children, staff and parents/guardians.

### Introducing the '**3Rs**': *Responsibilities, Rights and Rules*

The '3Rs' are shown overleaf so that parents can discuss them with their child and refer to them if necessary.

*The Responsibilities, Rights and Rules* apply at all times and in all places during the school day:

### Building the Partnership

We want our children -

- to be happy and confident in school
- to choose excellent behaviour all the time
- to achieve their potential

As a member of Sutton-on-Sea Community Primary School you have a  
**Responsibility**

- To let others get on with their learning and play
- To work to the best of your ability
- To respect and care for others
- To listen and respond thoughtfully when being spoken to
- To be honest and truthful at all times
- To show care and consideration for the environment
- To tell a member of staff if you see or hear about someone being treated unkindly
- To behave well when travelling to and from school

As a member of Sutton-on-Sea Community Primary School, you have a  
**Right**

- To get on with your learning and play
- To be yourself and be proud of your achievements
- To be treated fairly and with consideration
- To express your views and know you will be listened to
- To feel happy, safe and confident
- To have clean and tidy surroundings
- To tell a member of staff if someone or something is causing you problems

As a member of Sutton-on-Sea Community Primary School, you are expected to follow our

### **Rules**

- Follow instructions when requested
- Speak kindly and politely
- Take pride and care in all that you do
- Always show good manners
- Keep hands and feet to yourself
- Walk quietly in school
- Be kind and caring towards others
- Respect our environment

### **Rewarding & Promoting Good Work and Behaviour**

*The '3Rs' at Sutton-on-Sea Community Primary School promote:*

- Consideration and respect for others *at all times*
- Honesty and fairness *at all times*
- Good manners and polite behaviour *at all times*

Staff members use a variety of methods to reward children and try to keep their approach fresh and relevant to the age of the children.

*Rewards include:*

- Plenty of praise for individuals and groups, quietly or in front of the class, and through Work or Stars of the Week
- Rainbow Stickers & Certificates (EYFS, KS 1), Merit Stickers & Certificates (KS 2), Celebration and lunchtime Certificates
- Stamps and written comments on work
- Sharing achievements with the class, other teachers, members of our school community and the Headteacher.
- Golden Time
- Celebrating achievement with parents/guardians

*Good Behaviour is promoted and reinforced at all times*

### **Dealing with Misbehaviour**

*If a child chooses to misbehave, consequences will follow, becoming progressively more serious. The consequences will vary depending on the age and understanding of the child; these will include:*

- Being given a clear verbal warning and a reminder of what is expected
- Completing an additional task (eg a letter of apology)
- Privileges in class, in school or after school being removed
- Entry in the Class Behaviour Book – repeated entries trigger parental / guardian involvement
- Missing free-time at break or lunch times under supervision of a member of staff
- Explaining behaviour to a senior teacher or Headteacher
- Introducing a Daily Report Book
- Being given a Pastoral Support Plan in conjunction with the SENDCo
- Exclusion from school if behaviour is wholly unacceptable

*The '3Rs' show that we will not tolerate:*

- Any person stopping the learning of others
- Racism or any other form of discrimination
- Fighting or deliberately hurting others
- Swearing or inappropriate language
- Disobedience and refusal to co-operate
- Bullying, whether verbal, physical, emotional or cyber
- Any person not being respectful of the environment